

Student Name: Susan Baumruk Name of Firm: Lake County State's Attorney's Office

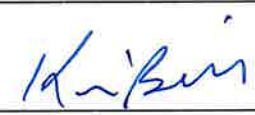
Please use the following scoring scale to evaluate the student in the following areas:

4= Excellent 3 = Good 2 = Satisfactory 1 =Needs Improvement DNO/DNA =Did Not Observe/Does Not Apply

Quality of Work/Entry Level	Score	Professional Characteristics →	Score	Personal Characteristics →	Score
Preparedness →					
Entry level knowledge of resources needed to complete task	4	Willingness to accept delegation of new or different responsibility	4	Receptiveness to evaluation and feedback	4
Ability to prepare basic legal documents	4	Knows when to seek assistance	4	Flexibility	4
Knowledge of legal terminology	4	Relationship to clients	4	Punctuality	4
Knowledge of areas of law	4	Ability to follow instructions	4	Dependability	4
Accuracy and thoroughness of work	4	Relationship to staff	4	Professional appearance	4
Legal Research skills	4	Organization skills	4	Maturity	4
Ability to apply legal concepts	4	Professional demeanor	4	Initiative	4
Oral Communication skills	4			Responsibility	4
Writing skills	4	OVERALL PERFORMANCE OF STUDENT			4

Additional Comments:

Susan received the highest possible scores for this evaluation because she was responsive, studious, and ultimately very helpful in supporting the review of criminal investigations in pursuit of the filing of charges. She did what was asked, asked informed questions, and produced quality work.

Name of Supervisor Kevin Berrill Signature:  Date: 12/07/23

Please share form with your student and copy to Gayle Miller, Legal Studies Program Instructor via email to: gmiller@clcollinois.edu.